

CURRICULUM VITAE

Heather Torrie

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EDUCATION SUMMARY

M.A. in TESOL, 2007, Brigham Young University

Graduate Certificate in TESOL, 2005, Brigham Young University

B.S. in Agribusiness-Production; Management Minor, 2003, Brigham Young University

EXPERIENCE

English Language Program, Purdue University Calumet

Visiting Lecturer (2007-2010); Continuing Lecturer (2010-present)

Testing Coordinator (2014-present)

- Performs item analysis on achievement tests to aid in test revision
- Tracks overall performance on program assessments
- Provides professional development to staff on issues related to testing and assessment

CEA Accreditation Coordinator (2013-2015)

- Supervised subcommittee chairs and faculty in completing the CEA self-study
- Coordinated the process of collecting verification documentation, answering self-study prompts, and planning for the site visit

Listening/Speaking Coordinator (2010-2013)

- Conducted regular coordination and calibration meetings among faculty
- Evaluated and revised listening/speaking course objectives
- Developed, reviewed, and approved achievement tests and quizzes for all levels and sections
- Maintained and organized supplemental resources
- Organized activities, such as class visits and panel discussions, to help students transition into mainstream classes

Full-time Instructor (2007-present)

- Taught all levels and skills
- Developed and taught specialty courses—Study Skills, English for Engineering, Business Communication, University Life Lecture Series, English Training in Engineering
- Designed courses from scratch for a new intensive English program (2007-2008)
- Helped formulate program policies (exit criteria, hybrid program, advising procedures, attendance, grade submission and evaluation forms, etc)
- Carried out program evaluation measures to collect feedback from former students and mainstream professors who have former ELP students
- Participates in placement testing using oral interviews and writing samples
- Supervises undergraduate peer mentors and graduate student interns in the classroom

English Language Center, Brigham Young University

Adjunct Instructor (2005-2007)

Courses Taught

- Listening/Speaking: Low-beginning – High-intermediate
- Writing: Beginning
- Grammar: All levels

Curriculum Development and Assessment Experience

- Designed and rated assessment portfolios for writing and speaking using technology-based testing procedures

Additional Administrative Responsibilities

- Oversaw a conversation partners program which involved over 200 volunteers
- Organized orientation meetings and provided ongoing support to volunteers and students
- Organized and implemented a bi-weekly grammar laboratory
- Supervised graduate student instructors teaching community ESL

International Language Programs, Russia

Volunteer Instructor (January-June 2002); Head Teacher (January-June 2003)

- Taught English to children through language-based activities
- Supervised a team of six volunteer EFL teachers
- Provided teacher training, in-service meetings, and evaluations
- Planned and supervised field trips for the teachers
- Managed the finances and budget

PROFESSIONAL AFFILIATIONS AND SERVICE

Illinois TESOL-BE Board Member, 2009-2016

- **Editor, *ITBE Link*** (2013-present): Coordinated the solicitation and review of all content for ITBE's quarterly e-newsletter; formats the newsletter for electronic distribution
- **Technology Chair** 2012-2013: Coordinated all website updates and electronic communication; overhauled the web design
- **President** 2011-2012: Presided over a board of 23 members; conducted monthly board meetings; supervised all planning committees and special interest groups; oversaw new contracts and contract renewal for employees of the organization
- **Vice President/Convention Co-Chair** 2010-2011: Supervised the planning of multi-day annual state convention, heading the planning committee; oversaw the budget, selection of and correspondence with plenary speakers, liaison and negotiations with the hotel, proposals and scheduling, exhibits and publishers, and A/V needs
- **Professional Development Committee**, member 2009-2010: Helped plan and carry out the Fall & Spring Workshops

Memberships

- Teachers of English to Speakers of Other Languages (TESOL), Member since 2006
- Illinois Teachers of English to Speakers of Other Languages-Bilingual Education (ITBE), Member since 2009

PRESENTATIONS & WORKSHOPS

Torrie, H. Testing 101: Post-Test and Item Analysis. Presented at Illinois TESOL-BE Convention, February 2015.

Torrie, H. & Hampson, B. Assessing Listening Comprehension: Test Format Decisions. Presented at Illinois TESOL-BE Convention, February 2014.

Torrie, H. & Madsen, J. English Teaching Assistants Training. Two-day training workshop given for Fulbright Scholars Pre-Departure Orientation, June 2013.

Torrie, H. Tech Showcase: Pronunciation Mirroring with EnglishCentral.com. Presented at Illinois TESOL-BE Convention, February 2013.

Torrie, H. & Montgomery, K. Bridging the gap: ESL and mainstream classes. Presented at TESOL Convention, March 2012.

Torrie, H. SafeAssign: Plagiarism-Checking Tools to Teach Paraphrasing. Presented at the Electronic Village Fair, TESOL Convention, March 2011.

Torrie, H. Internet chat for language learning. Presented at Illinois TESOL-BE Fall Workshop, October 2009.

Torrie, H. Facilitating language learning through web-based multimedia. Presented at TESOL Convention, March 2009.

Torrie, H. Blackboard discussion and chat for listening and speaking. Presented at Illinois TESOL-BE Convention, February 2009.

Torrie, H. Assessing grammar through online speaking tasks. Presented at TESOL Convention, March 2007.

PUBLICATIONS

Torrie, H. (2017). Preparing students for academic writing by using STEM tasks and topics. *SLW News*. February 2017.

Torrie, H. (2014). An elective course to help students prepare for transition from IEP to mainstream classes. *IEPIS Newsletter*. August 2014.

Torrie, H. (2011). Web-based plagiarism-checking tools to teach paraphrasing skills. *On CALL*. July 2011.

Fiorito, M., & Torrie, H. (2009). Developing listening skills in the language classroom: A progressive, holistic approach to a technology-based curriculum. *HEIS News*, 28(1).

Fiorito, M., & Torrie, H. (2009). Using subtitled foreign films to develop language skills and cultural perspectives. *Essential Teacher*, 6(2).

Torrie, H. (2009). Facilitating language learning through web-based multimedia. *IEPIS Newsletter*, 29(1).

Torrie, H. (2009). Resources for teaching listening: StoryCorps & Radio Diaries. *Essential Teacher*, 6(2)